



## 2022 After-Hours Event Rental & Policies (last updated May 2022)

The tasting room at Serpent Ridge can be an ideal location for your SMALL intimate event. We are a small, family-owned, agricultural business but do our best to extend our place for small private rentals. Our tasting room overlooks the lovely vineyard and has an outside porch with seating, a tented picnic area with tables/chairs as well as a grassy area with tables/chairs (for the warmer months in a year).

As a small boutique vineyard/winery, we have some **space limitations** (especially in poor weather). We want to ensure your event is perfect and we meet your needs, so after your review, please come and visit! Typically, we have hosted: milestone birthday & anniversary parties, bridal showers, wedding rehearsal parties, and bachelorette parties. We do not host weddings.

### ***Rental Hours:***

The tasting room (including tented picnic area, grassy area & porch) is available to rent for your private party **during non-business hours and based on availability.**

Our normal business hours for the public are Wed, Thurs & Fri 12-5pm, and Saturdays & Sundays 10:30 am – 6pm. Your private event would need to occur **outside of these standard hours** since they are already published to the public.

### ***Maximum Capacity:***

- ***November thru March*** -Our tasting room can accommodate up ~ **25 people max** - (standing, mingling type of event).
- ***April thru October*** - Our tasting room can accommodate up ~ **25 people max** - (standing, mingling type of event). If using the outdoor space and our tented picnic area in addition to tasting room, we can accommodate a **maximum of 40 people** (this is due to the possibility of inclement weather and having space inside the tasting room, in the tent or on the covered porch for protection). **IF** the weather is nice, there is more than adequate spacing for your group to spread out.
- ***By signing the contract, you are committing to the maximum number of people present.***

Note: Parking space is limited on-site, and we only have a single rest room (and a porta-potty in the summer months), so please come and visit to ensure we can meet your needs.

### ***Fees:***

- Up to 25 guests:
  - Flat fee: **\$200 (3 hour rental)**; deposit of \$75 to hold date, AND
  - **Wine purchase required: minimum one mixed case of wine/12 bottles** (wine details on website)
- Up to 40 guests (max):
  - Flat fee: **\$275 (3 hour rental)**; deposit of \$75 to hold date, AND
  - **Wine purchase required: minimum one (mixed) case of wine/12 bottles** (wine details on website)
- **Note:** If additional time is requested, the rate is \$100/hour for up to 2 additional hours. **This includes any set-up/clean-up time.**

### ***Catering / Food Questions:***

As we do not have a food preparation area or kitchen, your event will need to be catered (or food provided by renter). All dinnerware and utensils will need to be provided. Caterer/renter is responsible for cleanup of all of their items and the tasting room.

Serpent Ridge does not have an approved list of caterers; however, we are happy to suggest caterers based on one's other guests have selected in the past.

### ***Clean up:***

We ask that you leave the room clean/tidy as when you found it; i.e., **please remove all trash and take with you (garbage bags provided)** and wipe down any tables of food/spills.

### ***Parking:***

Parking is limited to designated areas. Make sure to discuss the anticipated number of vehicles so we can show you the areas in which to park.

### ***Other Important Rules –please review.***

- Serpent Ridge Vineyard Wines are used at any event. **Maryland State Law prohibits the presence of any outside alcoholic beverages.** Any non-alcoholic beverages are welcome. All guests must be 21 years of age in order to consume alcohol.
- You are renting the indoor and outdoor space "as-is"; we ask that you not move the furniture
- Any musicians need to be pre-approved by owners (a single or duo acoustic performance is ok and handled by rentee); volume of music needs to be appropriate for our small area
- The maximum capacity stated is for all individuals on-site (catering/musician, etc.)
- No set-up of food or décor is allowed before your committed rental time (i.e., not during business hours)
- Smoking is strictly prohibited inside all buildings.

To obtain more information on planning a special event, please call us at 410-848-6511 or email at [info@serpentrIDGE.com](mailto:info@serpentrIDGE.com). All contacts and deposits should be sent to Serpent Ridge Vineyard, Attn: Karen, 2962 Nicodemus Road, Westminster, MD 21157

*Serpent Ridge Vineyard does not and shall not **discriminate** on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.*